



Student Emergency Release Form

Important Parent Notice: Please read carefully

In the event of an emergency, such as an earthquake, students will be evacuated from the building. This will require students to follow all emergency procedures including duck and cover, orderly evacuation and remaining at the school under direct supervision of school staff.

Local Emergency Services will then indicate the next steps ensuring the safety of all members of the community including students and staff at the school. As a result, in the early stages of such an event, all students will remain at the school under adult supervision.

Student Release

Students will only be released to a parent or ****Emergency Release Designate****. Students will be kept at the school under supervision of school staff until the child is signed out or until the school is given the "all clear" by the community emergency services.

In order for the school to follow these procedures, parents must first provide 2 Emergency Release Contacts

- In the event of an earthquake, school building fire or other serious occurrence resulting in school closure during the school day, and you are unable to collect your child(ren) from school, you authorize the release of your child(ren) into the custody of these temporary guardians. These names could be, but are not necessarily, the same as the Emergency Contacts and they should reside within walking distance to our school.

PARENTS CAN UPDATE ALL THIS INFORMATION AS IT CHANGES THROUGHOUT THE YEAR ON PARENT CONNECT.

Student Name: _____ **Grade:** _____

In the event of an emergency, I authorize the release of my child to the Emergency Release Contacts below:

_____	_____	_____
Name	Relationship	Phone Number

_____	_____	_____
Name	Relationship	Phone Number

_____	_____	_____
Name	Relationship	Phone Number

_____	_____
Parent's Signature	Date