

# Zoom Parent Teacher Conference

Parent's Guide



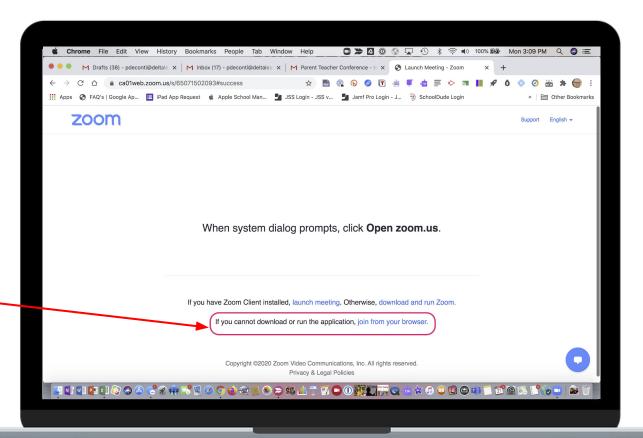


#### Zoom

Teachers at your child's school will be hosting Parent Teacher conferences using Zoom. Zoom can be accessed on almost any device:

iOS <u>App</u> - <u>Support</u> Android <u>App</u> - <u>Support</u> <u>Mac OS and Windows</u>

The Zoom Meeting can also be accessed through your computer's browser when using FireFox and Chrome.





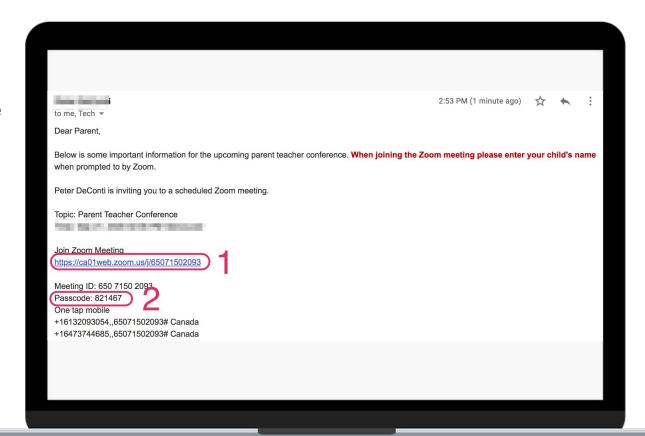


### Step One

The school will communicate the Zoom meeting details likely through email.

Locate the email to find the (1) link and (2) passcode.

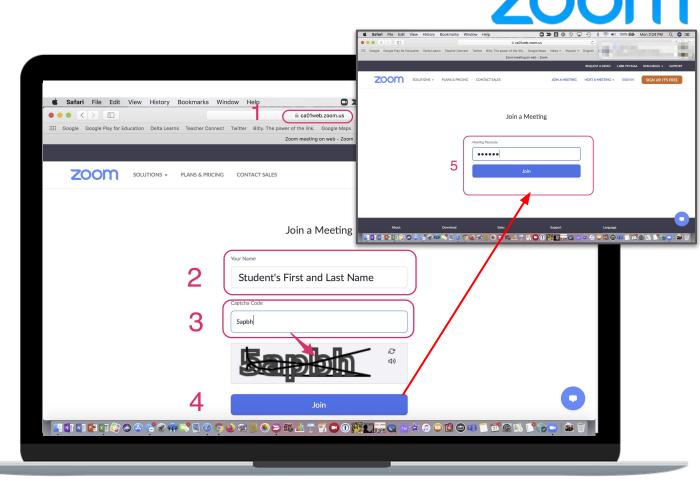
5 - 10 minutes prior to your scheduled meeting Click on the link to join the meeting.





## Joining the Zoom Meeting

- 1. Go to the link provided
- 2. Enter your child's First and Last Name
- 3. If required enter the Captcha Code
- 4. Join
- On the next screen enter the passcode provide. Join



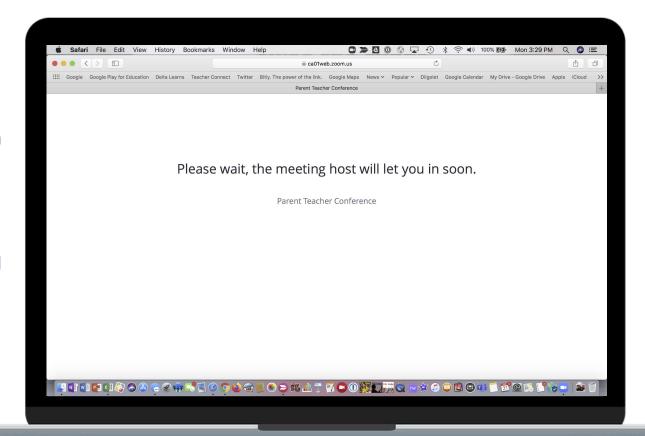




### Waiting Room

When you enter the Zoom Meeting you will be placed in a waiting room until your scheduled time.

Once your scheduled time arrives the host (teacher) will allow you into the Meeting. Only you and your child's teachers will be in the Meeting.



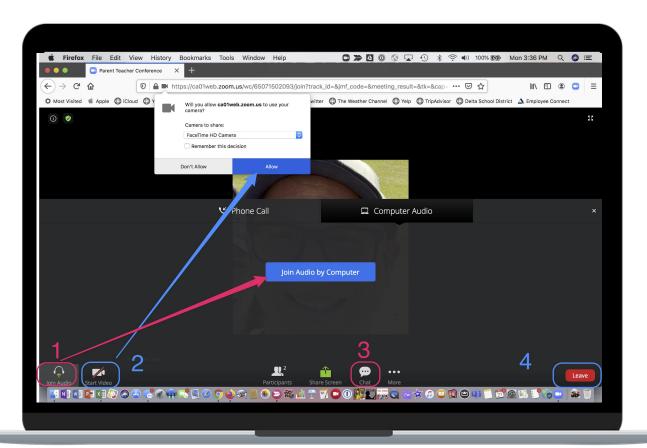




#### **Zoom Interface**

#### With in Zoom

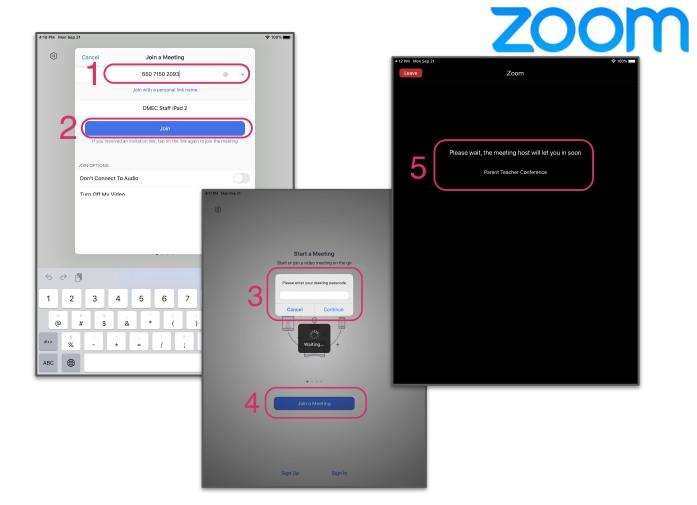
- 1. Unmute to join with audio
- Control your camera, to have video either on or off
- If required a chat feature is available where files can be shared
- 4. Leave the meeting at the end of your scheduled time





## iOS - iPad, iPhone

- Enter the Meeting ID provided
- 2. Join
- 3. Enter the Passcode provide
- 4. Join
- When you enter the Zoom Meeting you will be placed in a waiting room until your scheduled time.







- Select the audio option, in most situations this is internet audio
- Mute/Unmute the audio and camera
- 3. More options including Chat
- At the conclusion of the meeting please select "Leave"

